



SSFHA
South San Francisco
Housing Authority

350 C Street South San Francisco CA

Office: 650-583-7631

AGENDA
Regular Meeting
Tuesday October 13, 2026 at 6:30pm

Pledge of Allegiance

- I. Roll Call and Declaration of Quorum
- II. Public Comment (Comments are limited to 3 minutes)
- III. Previous Minutes Regular Meeting of September 8, 2026 & Special Meeting of September 14, 2026
- IV. New Business:
 - A. Approve Bid and award a contract to PACE Supply Corp for the purchase of 81 Heat Pumps, 81 Water Storage Tanks and related parts, for Grant Project #CA1H01550124 Housing Related Hazards-Gas to Electric Conversion Project.
Mike Silva, Project Manager to present the proposal.
***Public Comment**
 - B. Approve Bid and award a contract to Greentech for the purchase of 81 Tesla Powerwall 3 batteries, 81 Tesla Backup Switch Kits and 81 DC Switches for Grant Project #CA1H01550124. Mike Silva, Project Manager to present the proposal.
***Public Comment**
 - C. Board to Review and accept City of South San Francisco, City Council Resolution RES 129-2026 Partial Permit Fee Waiver for Grant Project #CA1H01550124. Permit fees in the amount of \$1381.27 will be charged per building for a total of 37 buildings (36 residential buildings and 1 Office). Leah Taylor, Executive Director
***Public Comment**
 - D. Board to Review Draft of Smoke Free Policy – Leah Taylor, Executive Director
***Public Comment**
- V. Approval of Disbursements:
Management Vouchers #4102 to #4144 in the amount of \$81,861.02
and ACH payments from 9-2-26 to 9-30-26 in the amount of \$59,733.73 for a grand total of \$141,594.75 for the month of September 2026
***Public Comment**
- VI. Comments from Commissioners
- VII. Adjournment: Next Regular Meeting November 10, 2026 @6:30pm



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Public Participation Notice

The South San Francisco Housing Authority Board of Commissioners, welcomes all members of the public to attend the monthly board meetings in person or remotely. The public can also submit written comments to be presented at any regular or special meeting.

To attend in person:

Regular Meeting: Tuesday October 13, 2026

@6:30pm

**South San Francisco Housing Authority
350 C Street, South San Francisco, CA 94080**

To attend remotely public access:

Topic: SSF Housing Authority Board Meeting

Time: Oct 13, 2026 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87048212022?pwd=we1DyQz3o9g2mol1Ir2Jp7oZ3HaqCJ.1>

Meeting ID: 870 4821 2022

Passcode: 921583

How to Submit Written Public Comment: Members of the public not wishing to participate remotely or in person are encouraged to submit public comments in writing in advance of the meeting by 12:00 p.m. on Tuesday October 13, 2026

Public comments provided in advance should identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chairperson's discretion.

All emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record. Comments that are not in compliance with the Housing Authority's rules of decorum may be summarized for the record rather than read verbatim. We value your input and participation, if you cannot attend by zoom, please send us your 3-minute comments as follows: Email: sosfha@sbcglobal.net

Commissioner Byron Shipp will attend remotely via Zoom from Hong Kong

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF SOUTH SAN FRANCISCO
HELD ON:
September 8, 2026
DRAFT**

The meeting was called to order at 6:30pm by Chair A. Sharma followed by the pledge of allegiance. Present were as follows and a quorum was declared:

PRESENT:

Commissioners A. Sharma, M. Rashid, J. Rivas, T. Thomas, T. Powell & B. Shipp attended remotely via Zoom from Hong Kong

ABSENT: Commissioner C. Penate

PUBLIC COMMENT:

None

PREVIOUS MINUTES:

Minutes of regular meeting of August 11, 2026 were reviewed and a motion was made by Commissioner T. Powell to approve the minutes of August 11, 2026 and motion was seconded by Commissioner J. Rivas. Motion passed unanimously by Commissioners present.

NEW BUSINESS:

- A. Approve bid and award a contract to ALCAL Specialty Contracting Inc. to repair roofs for buildings #375, #389, and #394. Resolution #1157 read by Chair A. Sharma. Motion made by Commissioner J. Rivas to approve the bid from ALCAL Specialty Contracting Inc. in the amount of \$101,450. Motion seconded by Commissioner T. Powell. Roll Call read as follows:
Chair A. Sharma -Yes, Vice-Chair M. Rashid - Yes, Commissioner J. Rivas-Yes
Commissioner T. Powell- Yes, Commissioner T. Thomas – Yes and Commissioner B. Shipp – Yes, No Nays and No Abstentions. Motion passes.

- B. Approve Bid and award a contract to Lowe's Pro for the purchase of 80 electric stoves for Grant Project #CA1H01550124 Housing Related Hazards – Gas to Electric Conversion Project. Motion made By Commissioner B. Shipp to table the vote until we can explore the cost to upgrade to safer electric induction stoves. Motion seconded by Commissioner T. Thomas.

EXECUTIVE DIRECTOR REPORT:

- A. Housing Related Hazards Grant Project: The City Council is scheduled to review and hopefully approve a partial Permit fee waiver on Wednesday September 9, 2026. We are requesting that the permit fee of \$1386.85 be charged per building not unit. We will report back as to the outcome of the meeting and if the request is granted.
- B. Board Composition status: Legal Counsel is working with City Attorney on getting the matter on to the agenda. I also met with the City Manager to discuss the Board's request to make the formal changes, I will follow up with legal counsel and the City Manager as to a date when this matter can go before the City Council. Since this was requested by the Board, it was suggested that the Chair, Vice-Chair and Commissioners attend the meeting and speak on the matter.

APPROVAL OF DISBURSEMENTS:

Commissioner T. Powell made a motion to approve Management Vouchers #4070 to #4101 in the amount of \$39,431.15 and ACH payments from 8-3-2026 to 8-31-2026 in the amount of \$49,287.08 for a grand total of \$88,718.24 for the month of August 2026, motion was seconded by Commissioner T. Thomas. Motion passed by Commissioners present.

COMMENTS FROM COMMISSIONERS:

Chair A. Sharma thanked the board for attending and reminded everyone that the next regular meeting will be held on Tuesday October 13, 2026 at 6:30pm.

ADJOURNMENT: Meeting was adjourned at 7:34pm

Seal

Chairperson

Attest

Secretary

**MINUTES OF THE SPECIAL MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF SOUTH SAN FRANCISCO
HELD ON:
September 14, 2026
DRAFT**

The meeting was called to order at 6:30pm by Chair A. Sharma followed by the pledge of allegiance. Present were as follows and a quorum was declared:

PRESENT:

Commissioners A. Sharma, M. Rashid, J. Rivas, T. Thomas, T. Powell, C. Penate & B. Shipp attended remotely via Zoom from Hong Kong

ABSENT: None

PUBLIC COMMENT:

None

NEW BUSINESS:

- A. Approve bid and award a contract to Silva – Management and Construction Services, LLC DBA Silva-MCS to provide management services for the Gas to Electric Conversion under Grant Project #CA1H01550124 Housing Related Hazards. Resolution #1159 read by Chair A. Sharma. Motion made by Commissioner J. Rivas to approve the contract with Silva-Management and Construction Services, LLC DBA Silva-MCS in the amount of \$48,000.00 Motion seconded by Commissioner B. Shipp. Roll Call read as follows:
Chair A. Sharma -Yes, Vice-Chair M. Rashid - Yes, Commissioner J. Rivas-Yes
Commissioner T. Powell- Yes, Commissioner T. Thomas – Yes, Commissioner C. Penate and Commissioner B. Shipp – Yes, No Nays and No Abstentions. Motion passes.

- B. Approve Bid and award a contract to Lowe’s Pro for the purchase of 80 electric induction stoves for Grant Project #CA1H01550124 Housing Related Hazards – Gas to Electric Conversion Project. Resolution #1158 read by Chair A. Sharma. Motion made By Commissioner B. Shipp to approve the contract with Lowe’s Pro in the amount of \$78,746.40 to purchase 80 electric induction stoves. Motion seconded by Commissioner C. Penate, roll call taken as follows: Chair A. Sharma -Yes, Vice-Chair M. Rashid - Yes, Commissioner J. Rivas-Yes
Commissioner T. Powell- Yes, Commissioner T. Thomas – Yes, Commissioner C. Penate and Commissioner B. Shipp – Yes, No Nays and No Abstentions. Motion passes.

COMMENTS FROM COMMISSIONERS:

Commissioner B. Shipp, thanked the Executive Director, L. Taylor and the Board of Commissioners for approving the Electric Induction Stoves vs the regular Electric Stoves for safety purposes. Chair A. Sharma thanked Commissioner B. Shipp for his experience and recommendations on the safer Induction Stoves. Chair A. Sharma thanked the board for attending and reminded everyone that the next regular meeting will be held on Tuesday October 13, 2026 at 6:30pm.

ADJOURNMENT: Meeting was adjourned at 7:20pm

Seal

Chairperson

Attest

Secretary