



SSFHA
South San Francisco
Housing Authority

350 C Street South San Francisco CA

Office: 650-583-7631

AGENDA
Regular Meeting
Tuesday September 8, 2026 at 6:30pm

Pledge of Allegiance

- I. Roll Call and Declaration of Quorum
- II. Public Comment (Comments are limited to 3 minutes)
- III. Previous Minutes Regular Meeting of August 11, 2026
- IV. New Business:
 - A. Approve Bid and award a contract to ALCAL Specialty Contracting Inc. to repair roofs for buildings #375, #389 and #394.
***Public Comment**
 - B. Approve Bid and award a contract to Lowe's Pro for the purchase of 80 electric stoves for Grant Project #CA1H01550124 Housing Related Hazards – Gas to Electric Conversion Project.
***Public Comment**
- V. Executive Director Report:
 - *Housing Related Hazards Grant Project Status
 - *Board Composition Status
 - *Community Garden Event: Saturday September 19, 2026 @10:00am
 - *Public Comment**
- VI. Approval of Disbursements:

Management Vouchers #4070 to #4101 in the amount of \$39,431.16 and ACH payments from 8-3-26 to 8-31-26 in the amount of \$49,287.08 for a grand total of \$88,718.24 for the month of August 2026

***Public Comment**
- VII. Comments from Commissioners
- VIII. Adjournment: Next Regular Meeting October 13, 2026 @6:30pm



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Public Participation Notice

The South San Francisco Housing Authority Board of Commissioners, welcomes all members of the public to attend the monthly board meetings in person or remotely. The public can also submit written comments to be presented at any regular or special meeting.

To attend in person:

Regular Meeting: Tuesday September 8, 2026

@6:30pm

South San Francisco Housing Authority

350 C Street, South San Francisco, CA 94080

To attend remotely public access:

SSF Housing Authority is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89049255173?pwd=VqjBHUII8K5pAhCueLMi5hbLGVlNNw.1>

Meeting chat link

<https://us02web.zoom.us/jc/89049255173>

Meeting ID: 890 4925 5173

Passcode: 718126

How to Submit Written Public Comment: Members of the public not wishing to participate remotely or in person are encouraged to submit public comments in writing in advance of the meeting by 12:00 p.m. on Tuesday September 8, 2026

Public comments provided in advance should identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chairperson's discretion.

All emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record. Comments that are not in compliance with the Housing Authority's rules of decorum may be summarized for the record rather than read verbatim. We value your input and participation, if you cannot attend by zoom, please send us your 3-minute comments as follows: Email: sosfha@sbcglobal.net

Commissioner Byron Shipp will attend remotely via Zoom from Hong Kong

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF SOUTH SAN FRANCISCO
HELD ON:
AUGUST 11, 2026
DRAFT**

The meeting was called to order at 6:30pm by Chair A. Sharma followed by the pledge of allegiance. Present were as follows and a quorum was declared:

PRESENT:

Commissioners A. Sharma, M. Rashid, J. Rivas, T. Thomas, C. Penate, T. Powell & B. Shipp attended remotely via Zoom from Hong Kong

ABSENT: None

PUBLIC COMMENT:

None

PREVIOUS MINUTES:

Minutes of Annual meeting of May 12, 2026 were reviewed and a motion was made by Commissioner J. Rivas to approve the minutes of May 12, 2026 and motion was seconded by Commissioner T. Powell. Motion passed unanimously by Commissioners present.

Minutes of Special Meeting of July 28, 2026 were reviewed and a motion was made by Vice-Chair M. Rashid and motion was seconded by Commissioner J. Rivas. Motion passed unanimously by Commissioners present.

NEW BUSINESS:

- A. Youth Internship Program Certificate Ceremony: Certificates were presented to all the youth that participated in the Youth Internship Program for their hard work and dedication. Certificates were awarded to the following:
Aiden Jackson (Not Present), Madison Thomas (Not Present), Destiny Gonzalez (Not Present), Jana Ali (Present), Omar Ali (Present), Raul Gomez (Present), Nehemias Gomez (Present), Matt Corino (Present), Cedrick Phillips (Present), Melany Gonzalez (Present).

EXECUTIVE DIRECTOR REPORT:

- A. Housing Related Hazards Grant Project: We met with the City of SSF Planning Department they stated the permitted fees are going to be \$1386.85 per unit and the fees are already lowered and set by the City Council. A letter or email will be going to the appropriate party to challenge the cost of the permit or to negotiate the fee to be charged per building vs per unit or to see if there is a sliding fee scale for low-income residents.
- B. Parking and Traffic issues: Parking and traffic is out of control as numerous cars and trucks are showing up abandoned, stolen or just left on C street for extended periods of time. Construction trucks with hazardous materials have been parked on C street with dangerous material exposed and creating a health and safety issue. A letter will be going out to the City of SSF Traffic Division to propose preferential parking for the residents living at the SSF Housing Authority site.

APPROVAL OF DISBURSEMENTS:

Commissioner T. Powell made a motion to approve Management Vouchers #4001 to #4022 in the amount of \$28,141.07 and ACH Payments from 05-04-26 to 05-29-26 in the amount of \$59,776.77 for a grand total of \$87,917.84 for the month of May 2026, motion was seconded by Commissioner J. Rivas. Motion passed by Commissioners present.

Commissioner J. Rivas made a motion to approve Management Vouchers #4023 to #4045 in the amount of \$23,030.93 and ACH payments from 6-1-2026 in the amount of \$46,985.66 for a grand total of \$70,016.59 for the month of June 2026, motion was seconded by Commissioner C. Penate. Motion passed by Commissioners present.

Commissioner T. Powell made a motion to approve Management Vouchers #4046 to #4069 in the amount of \$42,364.00 and ACH payments from 7-1-2026 to 7-31-2026 in the amount of \$123,092.58 for a grand total of \$165,456.58 for the month of July 2026, motion was seconded by Commissioner T. Thomas. Motion passed by Commissioners present.

COMMENTS FROM COMMISSIONERS:

Chair A. Sharma thanked the board for attending and reminded everyone that the next meeting will be held on Tuesday September 8th at 6:30pm.

ADJOURNMENT: Meeting was adjourned at 7:15pm

Seal

Chairperson

Attest

Secretary